

# The Chickadee Post

Pine Tree Chapter  
Summer 2020



**AAMAM**

**American Association of Healthcare  
Administrative Management**

*The Premier Organization for  
Revenue Cycle Professionals*



# A Message from... our Chapter President

Hello Maine AAHAM Friends,

It is hard to believe it is already the end of July and fall is right around the corner. I hope everyone has been able to find time to enjoy the wonderful weather we have been having despite all the drastic changes COVID 19 has brought to our lives.

This year has definitely not been what any of us expected and it has brought with it a lot of challenges (working from home, home schooling, social distancing just to name a few) we never would have imagined four months ago. I remember thinking when we made the decision to cancel the January meeting that it would be okay because we would make the other meetings this year better than any we had in 2019. Unfortunately, I was wrong and am unsure of when we will be able to have our next meeting. I hope you were able to attend one if not both of the webinars we have hosted so far this summer. Our next webinar will be on Credit Balances and is scheduled for Thursday, August 13th. Once we have taken care of the last remaining loose ends we will be sending out an email with all the details. So keep an eye out for the email. We will also provide via email any information on free webinars other chapters or organizations are providing as another way to give you access to additional education. This information will also be found on our website as it becomes available.

I want to thank our 2020 sponsors, Baker, Newman & Noyes, Experian, HBCS, Revint Solutions, and The Thomas Agency. We very much appreciate their continued support this year. Keep an eye out for future newsletters as we spotlight these fine companies. This month's spotlight is on Experian.

Enjoy the rest of the summer, stay healthy, and take care.

Karen Clark, CRCS CRCP  
Maine AAHAM Chapter President

FOR IMMEDIATE RELEASE

13 July 2020



## **The American Association of Healthcare Administrative Management (AAHAM) Creates National Patient Financial Advocate Task Force**

Fairfax, VA- The American Association of Healthcare Administrative Management (AAHAM), the leading professional association focused exclusively on the healthcare revenue cycle, announces the formation of a National Patient Financial Advocate Task Force. The Task Force will be responsible for reviewing industry standards, practices, and procedures regarding healthcare patient financial engagements. The goals of the Task Force are to develop new education and resources to help patients better understand their role and their access to useful information. The Task Force will also create a healthcare patient financial advocacy code of ethics and will ask AAHAM member business partners to agree to these standards. The Task Force will be responsible for drafting recommendations for the profession as healthcare continues to change and their roles also continue to change, as they become a more important resource during a patient engagement.

Patient responsibilities in healthcare are much different than other industries. AAHAM understands this and intends to be the industry leader in providing a framework within which the provider, the patient and the patient financial advocate can operate.

“I am pleased to announce the formation of the new AAHAM National Patient Financial Advocate Task Force, and the appointment of Kenny Koerner, CRCE, AAHAM Second Vice President as Chair” said AAHAM President, Lori Sickelbaugh, CRCE. “It’s an exciting development for AAHAM, especially during these challenging times. The Task Force will play an important role in developing materials to better serve patients and provide support to help with the understanding of their medical bills. The Task Force brings together thought leaders from several industries, all offering unique expertise and leadership” added Sickelbaugh.

*Cont'd from previous page*

“I’m excited to head this new Task Force” stated Kenny Koerner, AAHAM Second Vice President and Task Force Chair. “AAHAM has seen a shift in the profession and growth in its role and believes now is a critical time to begin these discussions. In good times our patients need us, but during a global pandemic like we are seeing now, they need us even more. This Task Force will set the path forward for patients and their advocates” added Koerner.

Those appointed to AAHAM’s National Patient Financial Advocate Task Force include:

John Currier, CRCE, AAHAM Chair of the Board, Fairfax, VA

Shawn Gretz, President, Americollect, Manitowoc, WI

Kristina Gursky, CRCP, Director, IC System, St. Paul, MN

Deborah Kelly, CEO, MyCare Finance, Inc., Tampa Bay, FL

Kenny Koerner, CRCE, AAHAM Second Vice President, Fairfax, VA

Richard Lovich, Esquire, Managing Partner, Stephenson, Acquisto & Colman, Inc., Burbank, CA

Paul Miller, PPC, LCP, Principal, Miller/Wenhold Capitol Strategies, Fairfax, VA

Amy Mitchell, CRCE, Director, University of Utah Hospital, Salt Lake City, UT

Timothy Moore, CRCP, CEO, Marcam Associates, Rochester, NH

Chris Morgan, President, R3 Dynamics, St. Charles, MO

Richard Rogers, CRCE, Vice President, AR-Solutions, Scottsbluff, NE

“AAHAM continues to prove its vital role in the profession” stated John Currier, CRCE, AAHAM Chair of the Board. “With this Task Force, we have an opportunity to begin the discussion of a larger role for patient financial advocates when it comes to working with, and supporting patients in understanding this complex maze of healthcare” added Currier.

Healthcare continues to be a challenge for patients to understand. During this global pandemic, the challenges have become even greater. AAHAM’s National Patient Financial Advocate Task Force will play an important role in the path forward on healthcare changes and how patients receive services and support.

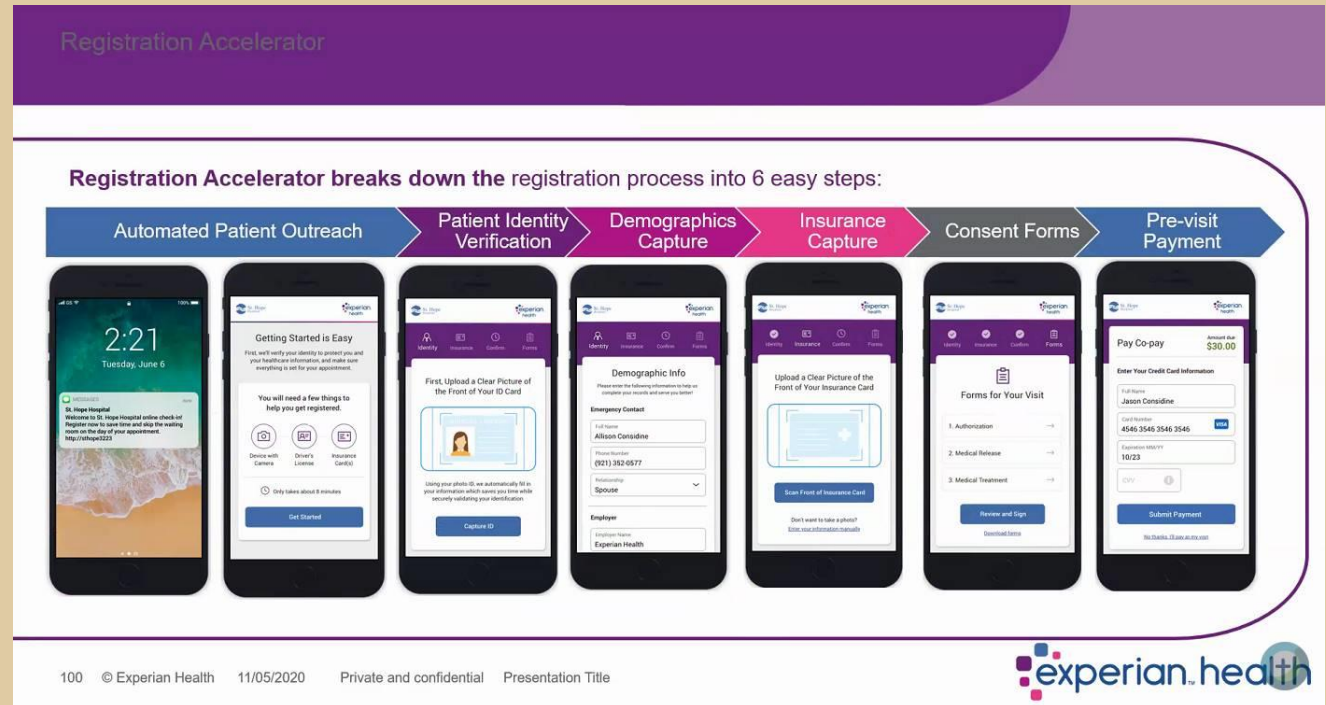


Congratulations **NICE GOING!**  
**GREAT!** *Way to Go!*  
*Yea!* **FELICITATIONS**  
**CHEERS** *TAKE A* **BEST**  
*BOW!* **WISHES!**

**Congrats to our Pine Tree Chapter  
member Tim Moore on his  
appointment to the Task Force!!**

# Sponsor Spotlight

At Experian Health, we collaborate with almost 60 percent of the healthcare market, to provide data-driven platforms and empower our clients to make smarter business decisions, boast a better bottom line and foster stronger patient relationships. Our industry-leading solutions include revenue cycle management, identity management, patient engagement and care management.



[Learn more](#)



# Legislative Currents

Legislative Currents are intended to keep members of AAHAM in-the-know regarding pertinent topics as they relate to the industry. Topics such as: fraud and abuse, legislative issues, CMS updates, etc.

[Download the most current issue](#)

# AAHAM ANI

The 2020 Annual National Institute will be held at the

Sheraton New Orleans in New Orleans, Louisiana

**CANCELLED**  
October 21-23, 2020

The 2021 Annual National Institute will be held at the

**Baltimore Hilton in Baltimore, Maryland**  
October 13-15, 2021

The ANI is attended by nearly 500 National members and over 75 exhibitors. Each year, the members of AAHAM come together to exchange ideas, renew old friends, make new ones, and further their knowledge and education in the field of Patient Account Management.

Get Exposure! Exhibit booths are available for unopposed time in the exhibit hall. Sponsorships are another way to show your support and enhance your sales, and double your company's visibility. Advertising space is available in the ANIinsider, the official conference program.

AAHAM's ANI always attracts a large number of qualified speakers, who present on a variety of topics. Be sure to check out the Agenda and Exhibitor Prospectus (available in early 2020) for the ANI. Get a sneak preview of what sessions and educational opportunities will be taking place at this year national meeting.

If you would like to be considered as a speaker for AAHAM's ANI, please visit the Be a Speaker section for an application. Speaking positions, both paid and unpaid are usually filled by the end of April, but we do take information year round and will be sure to mail out Speaker RFPs to all interested parties.

If you have any additional questions about the ANI, please feel free to contact the National Office at 703-281-4043 ext 1 or by email at [danielle@aaaham.org](mailto:danielle@aaaham.org).

# AAHAM Annual National Institute

## The Exhibitors:

- Medical & Billing Collections
- Computer Software
- Electronic Billing & Claims
- Revenue Auditing
- Healthcare Information Systems
- Uncompensated Care
- Receivables Management
- Hospital & Medical Office Management

## The Program:

### ANNUAL NATIONAL INSTITUTE (ANI):

We offer four(4) concurrent tracks:  
Patient Access  
Revenue Cycle Management  
Professional Development/Leadership  
Operational Management

## The Attendees:

- Chief Financial Officers
- Patient Account Managers
- Business Office Personnel
- Medical Billing Professionals
- Medical Office Managers
- Patient Financial Services Directors
- Compliance Officers

Learn  
More





# AAHAM Certification

## How does certification benefit an individual?

Earning an AAHAM certification demonstrates a high level of achievement and distinguishes you as a leader and role model in the revenue cycle industry. The certification validates your proficiency and commitment to your profession and can play an integral role in your career strategy. In many instances certification may help you secure the promotion or the job you desire.

## Earning certification can help you by:

- Improving your earning potential
- Giving you a competitive advantage with current and prospective employers
- Granting you the recognition you deserve
- Providing access to the positions and promotions you seek and desire
- Building a network of peers in the influential group that shares your certification designation
- Continuing to expand your skills and expertise through continuing education

- CRCE**—Certified Revenue Cycle Executive
- CRCP**—Certified Revenue Cycle Professional
- CRIP**—Certified Revenue Integrity Professional
- CRCS**—Certified Revenue Cycle Specialist
- CCT**—Certified Compliance Technician

Registration Deadline	Exam Period
August 17, 2020	November 2-13, 2020
December 15, 2020	March 2021 Testing Period

Online Test-taking with ProctorU  
click the image below for info



Questions? If you need assistance with the CRCE, CRCP, or CRIP examinations, please contact [Matthew Hundley](#) at 703.281.4043 x 3.  
If you need assistance with the CRCS or CCT examinations, your study guide order, or recertification, please contact [Kristen Reamy](#) at 703.281.4043 x 7



# Pine Tree Chapter Donations

In April the chapter made a donation to the Good Shepherd Food Bank of Maine in the amount of \$500.

Good Shepherd Food Bank's mission is "to eliminate hunger in Maine by improving access to nutritious food for people in need, building strong community partnerships, and mobilizing the public in the fight to end hunger."

PARTNERING TO END HUNGER



Good Shepherd

FOOD BANK OF MAINE

Karen Clark  
Maine AAHAM Pine Tree Chapter  
[REDACTED]  
Athens, ME 04912

Thank you for your gift!

## GIFT RECEIPT

On behalf of everyone at Good Shepherd Food Bank of Maine, thank you for your gift during these unprecedented times caused by COVID-19. Now, more than ever, your gift is needed to help the increasing number of families, seniors, and other individuals who are struggling with hunger. Your support is truly making a difference.

Please note that this receipt has been a bit delayed due to the disruption in our normal processes—many administrative team members are working at home as much as possible to protect our frontline distribution center employees who are getting food out into our communities. We apologize for the delay and thank you for your patience and understanding.

**Gift Processed Date:** 4/28/2020  
**Gift Amount:** \$500

*Good Shepherd Food Bank certifies that no goods or services were exchanged for this contribution. Good Shepherd Food Bank is an exempt organization as described in Section 501(c)(3) of the Internal Revenue Code; EIN 22-2986809.*

Your gift has been received and processed by Good Shepherd Food Bank as noted above. Should you have any questions about your gift, please contact Kristie Greenough at 207-782-3554, ext. 1519.

With gratitude,

Erin H. Fogg  
Vice President of Development

Make a secure online donation at: [feedingmaine.org](https://feedingmaine.org)



# Recently Certified and CEU Reporting



## The following passed their exams in the November testing cycle:

- Certified Revenue Cycle Professional (CRCP)
  - Jennifer King
- Certified Revenue Cycle Specialist (CRCS)
  - Kennedy Churchill, CRCS
  - Melissa Fostun, CRCS
  - Marjorie Gledhill, CRCS
  - Sherry McLaughlin, CRCS

## Reporting CEUs >>>

Did you know you can now report your own CEUs directly on the [www.aaham.org](http://www.aaham.org) site?

If you are requesting CEUs for attending a AAHAM Pine Tree Chapter meeting, you can enter your CEU information and it will be updated once they receive the file from me. If you have other activity that you need to report such as proctoring a certification exam or attending AAHAM Legislative Day, that can also be done on the AAHAM website and you can upload your back-up. There is a list of CEU qualifying activities to the left of the AAHAM CEU Reporting Form on the website.

### Here are the steps for reporting your CEUs:

- Go to [www.aaham.org](http://www.aaham.org)
- Click on the certification tab at the top
- Click on recertification
- Click on Online CEU Reporting Form
- Fill out Recertification Type (s)
- Fill out your name, member ID, address, etc. The CEU units are on the left so you can report the correct amount.
- Click Add Files to add your back up.
- When done, click Start Upload
- You will get an e-mail from AAHAM afterwards.

Click [Here](#) for More Info

**Continuing Education Unit (CEU) Extension**



# Studying Resource for CRCS Exam

By: Alene Meidl, Manager of Customer Service, Americollect

Are you currently studying for the CRCS exam or debating if it is a certification you may want to work towards? An AAHAM Certification can give you a competitive advantage with current and prospective employers, grant you proper recognition, and create the stepping stones needed to secure future career goals. Earning a certification can help you take the right steps on your career path to success.

A roadblock some people face when studying for the CRCS exam, or really any exam, is the nervousness of studying for a test. If this is one of your fears, I completely understand as this was a worry of mine when I took the CRCS exam in 2010, but don't worry because I have the perfect studying tool for you!

Every individual has a unique learning style that works best for studying. For myself, I found creativity and fun was a huge driving force in my success with studying, so I created games and activities to aid in my studies. I shared my games and activities with my co-workers whom were also taking the certification exam with me and soon found many of my teammates found this path of learning very helpful.

So, today, I am sharing one of my tools with you! Below is one of the crosswords I created for the CRCS exam. I hope this resource proves helpful for anyone who is on the journey of becoming a Certified Revenue Cycle Specialist. I hope you enjoy!

## WORD BANK

Medigap  
Beneficiary  
CWF

Locum Tenens  
Assignment of Benefits  
Electronic Health Record  
Tricare for Life

Field Locators  
Non Availability Statement  
Medicare Summary Notice

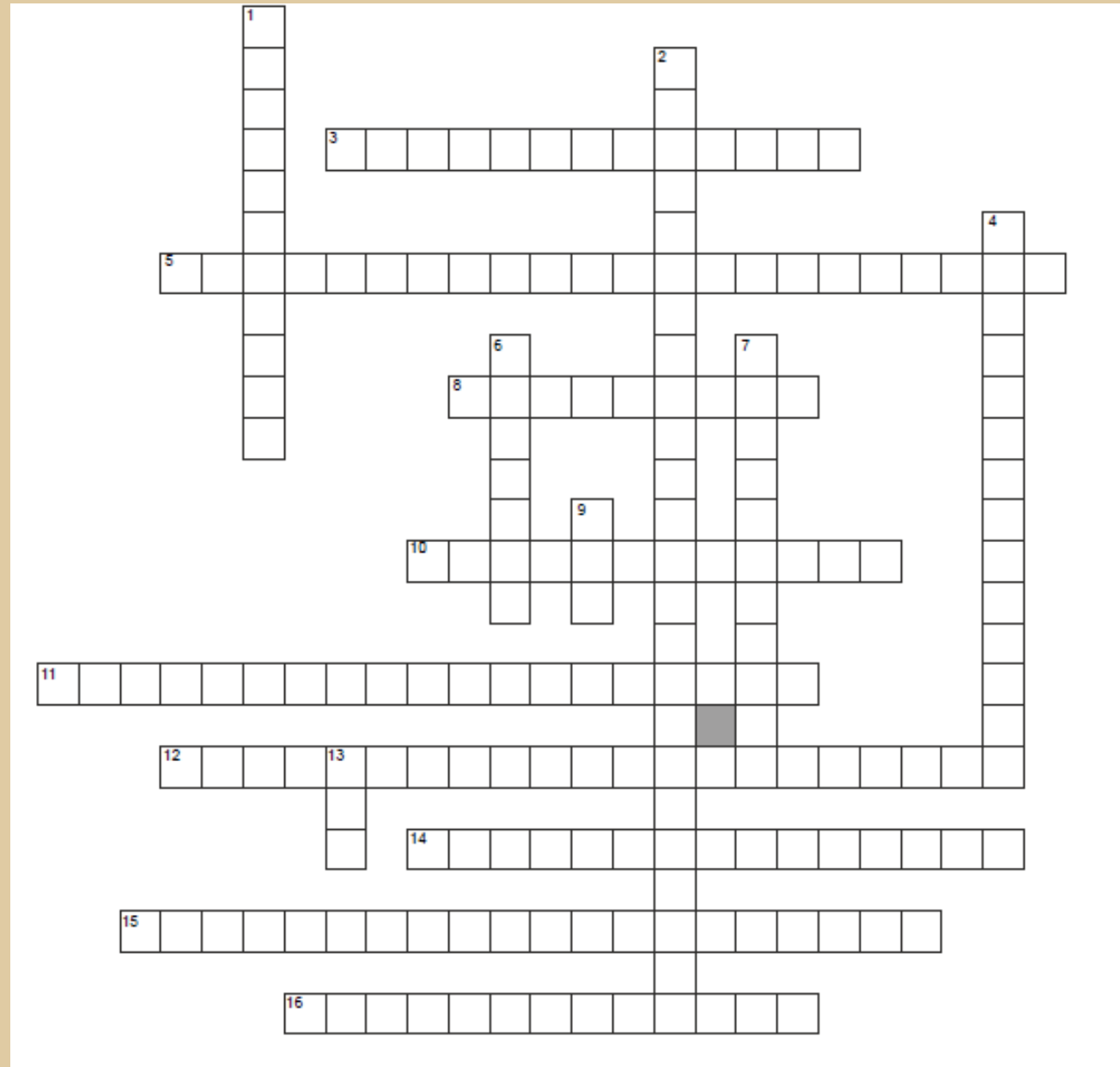
Condition Code  
Informed Consent  
Average Length of Stay

IEQ  
Dual Eligible  
Medicare



### ACROSS

- 3. A two-digit code that clarifies an event or condition that may affect payer processing
- 5. EHR
- 8. Title XVIII
- 10. A beneficiary that qualifies for both Medicare Part A & B and Medicaid
- 11. ALOS
- 12. A quarterly statement sent to a Medicare Beneficiary reflecting services, charges, and patient responsibility
- 14. Patient has the right to make informed decision on whether to receive treatment
- 15. A written authorization to an insurance company to pay benefits directly to the provider
- 16. Data fields on the CMS 1450



### DOWN

- 1. A temporary substitute, especially for a doctor or member of the clergy
- 2. NAS
- 4. Tricare plan that is a supplement to Medicare
- 6. Medicare supplemental Insurance Coverage
- 7. What is the name of a person covered by Medicare referred to?
- 9. The questionnaire sent out 3 months before a patient becomes entitled to Medicare. This questionnaire asks about other health coverage that may be primary to Medicare
- 13. Common working file

# National AAHAM

## AAHAM's Up To The Minute News:

2020 Legislative Day  
Local Chapter Meeting  
Dates  
National Awards  
Webinars!

### Get real answers to real world issues such as:

- > Revenue cycle
- > The latest legislation
- > Reimbursement
- > Centralized scheduling
- > Data management
- > Medical records
- > Patient relations, and much more
- > Revenue integrity
- > Admitting and registration
- > Case management/denials
- > Credit and collections
- > Compliance
- > Managed care

Certification    Success Stories    Events  
Advocacy        Networking  
...and many more! [Check it out!](#)

### [AAHAM Journal](#)

- All AAHAM Journals are in the member's only section of the AAHAM website
- Want to submit an article? [Click here.](#)

### [eNewswatch](#)

- AAHAM sends out their jampacked electronic newsletter every Wednesday

### [AAHAM Info Hub](#)

- Find out more about the information that AAHAM is doing to enact change.

### [AAHAM Jobline](#)

- Are you looking for a new position or new staff to join your team?
- Check out what AAHAM Jobline can offer you.



# Get To Know a Board Member

**Melody M. McClain-Armstrong**

**Years you have been a Pine Tree Member:** not as long as many of my mentors and good friends ☺ I have been a member for five years and going strong

**Who is your favorite singer/band?** Honestly, I don't have a favorite. I listen to what my mood is – I love anything from 80's hair bands, I can rock out to Def Leopard, Journey but can jam to some southern rock like Blackberry Smoke. I do a mean car karaoke with Carrie Underwood – join me for a long car ride any day. I can sit and relax on the porch to some classical jazz on a warm summer night.

**What was your first job?** I was a paper delivery girl

**Name something most people don't know about you:** I don't know, I'm kind of an open book. I raised three strong boys on my own. I'm really proud of that. I manage a beach bar in Salisbury, MA and Terry O'Reilly from the Bruins is one of my regulars and a good friend.

**Your favorite place to go and relax:** The beach – nothing soothes the soul like waves crashing on the sand.

**Who is your favorite sports team and have you seen them in a live game:** For some for living in New England with so many of the greats but I am honestly not a huge sports fan. I know you all want to kill me right now. I have been to a few Bruins games, Pats games and Sox games. I love being at the games and the live energy from the players and the fans.

**Favorite Streaming Service:** Hulu and Netflix

**If you could have super powers what would it be:** I would love to be invisible

**What was the craziest thing you have every done?** Skydiving and I want to do it again.

# Legislative Day

2020 Legislative Day was cancelled due to COVID-19 pandemic and the declared National State of Emergency. National AAHAM President, Lori Sickelbaugh, CRCE and Executive Director Sharon Galler, CMP had the following to say back in March:

Due to the COVID-19 (coronavirus) pandemic and the declared National State of Emergency, AAHAM leadership felt it necessary to cancel our upcoming annual Legislative Day and spring meetings. The health and safety of our community is of the utmost importance to AAHAM, and we felt cancellation was the only responsible option.

The situation continues to evolve rapidly; the reach of the virus has changed significantly, which has made it impossible to accurately assess the risk. We know many of your hospitals have put travel restrictions in place, several states have placed restrictions on meetings and travel, Washington D.C. institutions and the U.S. Capitol are closed to visitors and the Washington D.C. Mayor has been discouraging meetings of any size.

We know this is disappointing and the decision to cancel was not made lightly. We would like to thank our members and sponsors who have already made a tangible commitment to our annual event. As always, we appreciate and value your support. Full refunds will be going out in the next 2 weeks.

As concerns over the coronavirus grow, we encourage everyone to be cautious but not to panic. With accurate and relevant information, as well as adhering to recommended health and hygiene practices, we will get through this crisis together.

Please do not hesitate to contact AAHAM's National Office at 703.281.4043 if you have any questions at all.

Best regards,  
Lori M. Sickelbaugh, CRCE  
President

Sharon R. Galler, CMP  
Executive Director

Make sure to register before March 20th!

16th Annual  
Legislative  
Day

**CANCELLED**

**Stay tuned for  
information on  
2021 Legislative  
day as it becomes  
available!**



# Membership

Did you know that our Membership Chair is Sonja McSweeney?

## **Get the career edge you need for less than a dollar a day**

There are a number of organizations that focus on the financial side of the healthcare industry. But there is only one national organization dedicated solely to the revenue cycle of both management and the front-line staff: AAHAM.

## **Reach out to experts for real time answers**

As a member of AAHAM, you have the ability to reach out to your local AAHAM Chapter as well as over 30 more across the U.S. to speak to revenue cycle experts about the challenges you face every day.

No other healthcare financial organization gives you the career-boosting power to network with the best-informed revenue cycle professionals and pick their brain about the most important issues in the field.

## **Build your knowledge base**

AAHAM's primary focus is the professional development of its members. In addition to networking opportunities through the local chapters, we offer certification, education and training for staff and managers, publications, conferences and webinars all specifically focused on issues, regulations and guidelines affecting patient accounting matters.

<https://www.aaham.org/WhyJoin.aspx>

## *Who joins AAHAM?*

### **Providers**

Staff involved in the revenue cycle of any type of healthcare provider that gets reimbursed by patients, insurance companies or the government will benefit from AAHAM membership. These include:

- Hospitals
- Physician's offices
- Urgent care facilities
- Long-term care facilities
- Nursing homes
- Other providers

### **Vendors**

Staff of companies that provide outsourced services related to the revenue cycle to any type of provider will also benefit from AAHAM membership. These include:

- Consulting companies
- Billing companies
- Collection agencies
- Software/IT companies
- Law firms
- Other outsource vendors

# Membership (cont'd)

## The Benefits of AAHAM Membership

### Discounts on Services

AAHAM members receive substantial discounts on educational and networking programs as well as AAHAM products including:

- AAHAM Annual National Institute
- AAHAM's Legislative Day
- Webinars
- Training Manuals

**Education** - Opportunities to strengthen and improve your knowledge and skills

**Certification** - Nationally recognized certification programs to give you the competitive edge in your career

**Publications** - To keep you up to date on happenings in the association and the profession

**Advocacy** - A voice in Washington, D.C. on legislative issues that affect your industry

**Local Chapter Involvement** - Opportunities for peer networking, cutting edge training, education programs and leadership development at the local level

**Discount Program** - Receive discounts on products and services

# Upcoming Webinars

## **AAHAM Webinar - Revenue Integrity Audits: Uncovering Hidden Risks and Opportunities**

**Topic: Revenue Integrity Audits: Uncovering Hidden Risks and Opportunities**

When: WEDNESDAY, August 12, 2020 1:30 PM - 3:00 PM EDT

Speaker(s): Jon Menard, CPC, COC, CHFP, the Principal Consultant of Integrated Revenue Integrity (IRI)

## **AAHAM Webinar - Medicare and Medicaid Hurdles and Issues with Pre-Authorization**

**Topic: Medicare and Medicaid Hurdles and Issues with Pre-Authorization**

When: WEDNESDAY, August 26, 2020 1:30 PM - 3:00 PM EDT

Speaker(s): Marcus Morrow, CRCP, Attorney at the Law Offices of Stephenson, Acquisto & Colman



We had 41 attendees for our local webinar on June 25th, 2020! Such a great turnout. The topic was: *Revenue Enhancement Through Patient Care Improvement During and After the Public Health Emergency.*

Additionally, an other webinar was held on July 16<sup>th</sup> on *Two Great Tastes -- Analytics and Automation*

Stay tuned about an August offering!

# Upcoming Events

Most in person events have been cancelled or rescheduled due to the COVID-19 pandemic and its impact.

**NO EVENT**  
*Scheduled*  
**AT THIS TIME**  
**CHECK BACK SOON!**

If you know of any upcoming events, please let Communication Chair, Samantha Berube, know and she can update the newsletter accordingly.



# Pine Tree State Facts—Spot the lie

1. Maine has a peak named after an automobile.
2. 90% of the country's lobster supply comes from Maine
3. Maine is the single largest producer of blueberries in the United States.
4. The Bean Boot, outside of LL Bean in Freeport, has an actual size—405.
5. Maine is the country's second coldest state in the spring.
6. Maine is the only state that shares its borders with only one other state.



Spot the lie? If so, send your guess to [Samantha.Berube@sjhhealth.com](mailto:Samantha.Berube@sjhhealth.com) with 'spot the lie answer' in the subject line and your guess to be entered to win a small prize!

# Board of Directors and Committees



**President**—Karen Clark

**Vice President**—Melody Armstrong

**Secretary**—Alex Denham

**Treasurer**—Theresa Huck

Click [this link](#) for contact information

**Program Committee Chair**

—Melody Armstrong

**Membership Chair**

—Sonja McSweeney

**Communications Chair**

—Samantha Berube

**Bylaws and Legislative Chair**

—Kathleen Kimball

**Nominating and Governance Chair**

—Vickie Heath

**Sponsorship Chair**

—Frank Ungvary

**Certification Chair**

—Vickie Heath

**Scholarship Chair**

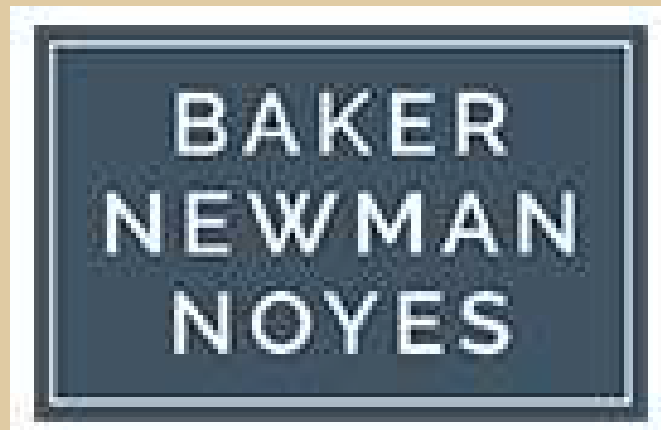
—Kay Doucette

**Other Members and Former Presidents**

—Shellie Nichols

—Nicole Bishop, Paul Fitzpatrick, Tim Moore,  
Vickie Heath

Thank you to our sponsors!!





The Maine Chapter of AAHAM is pleased to welcome you as a new or returning member. Annual dues for 2020 are \$25.00 per person. Membership runs from January to December. Local dues cannot be prorated during the year.

To ensure that you are a recognized member for the Chapter year and receive all notifications of educational sessions, please submit your payment of \$25.00, made payable to “Maine Pine Tree Chapter of AAHAM” to:

**Theresa Huck  
405 Woodford Street  
Portland, Maine 04103**

Please send checks to the attention of Theresa Huck as close to the start of the new Chapter year as possible. Payments can also be made using a credit/debit card through the Maine Chapter of AAHAM website at:

<http://www.aahamme.org/index.php>

If you are a member of National AAHAM and choose to pay your local dues through them, it is important that you still send this form (without payment) to the above address so that our records will correctly reflect your membership.

<b>Name:</b>	<b>Title:</b>
<b>Certification:</b>	<b>Organization:</b>
<b>Address:</b>	<b>Daytime Telephone:</b>
<b>Fax:</b>	<b>Email:</b>
<b>Check all that Apply:</b>	
<input type="checkbox"/> <b>This is a new application</b>	
<input type="checkbox"/> <b>I was referred to AAHAM by:</b>	
<input type="checkbox"/> <b>I am renewing my application</b>	
<input type="checkbox"/> <b>I have paid my local dues through National AAHAM</b>	

For Treasurer's Use Only:

Check No. \_\_\_\_\_

Date Received \_\_\_\_\_